

**APPROVAL PROCESS FOR NEW CONSTRUCTION
INNERARITY ISLAND ASSOCIATION, INC.**

(10-10-17)

The Innerarity Island ACC requires a set of design drawings to be submitted for aesthetic review prior to the final completion of the construction drawings, the engineering, the truss package and the permit submission. The required drawings for aesthetic review should include the floor plan, roof plan, landscape plan, exterior elevations and exterior finishes. The drawings will be reviewed at the next regularly scheduled ACC meeting. **ONCE THE ACC HAS GIVEN APPROVAL FOR THE DESIGN AND FINISHES, THE FINAL CONSTRUCTION DRAWINGS ARE TO BE SUBMITTED FOR PERMIT REVIEW.** Once the permit has been received, a copy of the permit paperwork and a copy of the county approved drawings are to be scanned and emailed to innerarityislandacc@gmail.com. If you do not have the ability to get the documents scanned, you may deliver a hard copy set to the ACC chair at 5612 North Shore Way.

Drawings will be reviewed by the ACC for aesthetics. The ACC looks for charm, character, uniqueness and pleasant aesthetics that fit within the context of the existing neighborhood. **The ACC WILL NOT APPROVE** the same house to be built twice on the same street. We want to keep the island a unique and beautiful neighborhood. If you want to build a home design that has already been built on the island, it will have to be on a different street than the existing one and will be required to have all of the exterior finishes be different from the one that already exists.

1. Application Form
2. Signed Owner Acknowledgment/Restrictive Covenants
3. Signed Builder/Contractor Acknowledgment/Restrictive Covenants
4. Signed Notice regarding Unkempt Construction Site
5. Signed Notice regarding the Use of Red Clay or other Non-Indigenous Soil
6. Check for \$500 Impact Fee payable to Innerarity Island Association

7. A complete set of plans approved by the County with County Seal and Signature which will not be returned.
8. Materials of Construction List as submitted to the County.
9. A color rendition of the front of the home, showing all materials in color.
10. Landscape Plan
11. Grading/Drainage Plan approved by County
12. Letter from Licensed Engineer stating: "The proposed construction on property located at _____ (include approximate footage of the project) will not alter the natural drainage patterns of the lot or the natural drainage of the community. The natural drainage pattern will be maintained in accordance with Innerarity Island Association Inc. Covenants and Restrictions and Escambia County requirements. Furthermore, there will be no intrusion into any greenbelts or in any way block or impede any offsite water that may be coming on to the lot." **This letter must be dated and will have the embossed stamp of the engineer over the signature.**
13. Request approval for Lot Clearing/Bush Hogging (ACC will respond within seven days): Approval must be obtained before work commences. During Bush Hogging, trees that are 5" or more in diameter at a height of 5' cannot be removed. Approval to remove larger trees on construction site can only be given after temporary footers (stake the corners of the house) have been placed and reviewed by the ACC and the home has been approved for construction. Please see Lot Clearing/Bush Hogging Acknowledgement.
14. Miscellaneous form.

Note: The ACC reserves the right to require additional documentation as deemed necessary

Note: Do not submit your package until you have all of the above items. ACC will not accept incomplete packages.